



OPPORTUNITY

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Reference: 0309-26

Grade: 8

Salary: £38,784 to £46,049, per annum, depending on experience

Contract Type: Fixed term (until July 2027)

Basis: Full time

Job description

Job Purpose:

Clinical/Non-clinical Scale: Applicants can be considered for a clinical scale if they hold GMC registration with a license to practice and will have ongoing clinical practice for the duration of this post. It is assumed appointees will seek and/or continue with a clinical post at the end of training.

The initial contract is until 31st July 2027 fixed term appointment for training purposes for a maximum of three years on the basis of satisfactory performance and continuing with approved part-time study for qualifications such as a Diploma, Masters, MD, PhD or EdD.

Part-time applications will be considered.

Aim:

The aim of these posts is to support the delivery and development of excellent, evidence-informed medical education, to meet the standards set by the General Medical Council 'Promoting Excellence' and the Quality Assurance Agency and to support the post-holders' professional development and scholarship within medical education.

The post-holder will be responsible (with support and guidance) for facilitating small group learning sets, delivering anatomy and clinical skills workshops, contributing to assessments, personal tutoring, quality management and the enhancement of undergraduate medical education within the Medical School. One of the principal aims is to develop the post-holders' skills and scholarship within medical education through experiential learning and mentoring, and, if intending to do more than one year in this post, undertaking the PG Certificate in Higher Education.

It is envisaged that the post-holder will continue to undertake a session of clinical practice per week in a local trust.

Main Duties/Responsibilities

Teaching and Learning

- ▶ Teaches Years 1,2, 3, 4 and 5 of the MBChB, Physician Assistants and Nursing students as required.
- ▶ Facilitates small group tutorials designed to help students integrate and apply their multi-disciplinary learning, to make them engaging, enjoyable and effective.
- ▶ Tackles issues impacting on the quality of delivery, and balances competing pressures to ensure teaching sessions are well organised, pedagogically sound and making good use of resources.
- ▶ Supports, develops, and assesses students' group working skills, providing some immediate pastoral support referring on as appropriate.
- ▶ Teaches anatomy, clinical and communication skills through workshops, using online materials as required.
- ▶ Contributes to the development of electives and assistantships as required.
- ▶ Contributes to lecturing, developing, and implementing curriculum resources as required.
- ▶ Contributes to quality management processes and curriculum development to continuously enhance the programme.
- ▶ Designs, creates, and marks formative and summative assessments including examination papers, Objective Structured Clinical Examinations (OSCEs) and Multiple Mini Interviews (MMIs) for admissions and provides constructive feedback.
- ▶ Take responsibility for developing, implementing and quality assuring assessment within one of these early years of the programme.
- ▶ Invigilates assessments and end of year examinations as required.
- ▶ Provides academic support and advice to medical school students.

- ▶ Undertakes academic administration relevant to the needs of the post.
- ▶ Offers advice, support, and supervision to teaching colleagues, particularly new staff and those with less experience.
- ▶ Contributes to a development project, for example taking on the role of an OSCE coordinator, developing a learning resource, or evaluating an innovation.

Other managerial activity and functions

- ▶ Engages in continuous personal and professional development in line with the demands of the role, including undertaking relevant training activities to develop themselves and support the development of others e.g., peer observation of teaching.
- ▶ Develops networks within the University, nationally and internationally to develop scholarship and influence decisions.
- ▶ Ensures and promotes the personal health, safety and wellbeing of staff and students.
- ▶ Carries out duties in a way which promotes fairness in all matters, and which engenders trust.
- ▶ Promotes equality of opportunity and supports diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Additional responsibilities

- ▶ Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities.
- ▶ Ensure and promote the personal health, safety and wellbeing of staff and students.
- ▶ Carry out duties in a way which promotes fairness in all matters and which engenders trust.
- ▶ Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.

Person specification

	Essential	Method of assessment
Education and qualifications	<p>MBCbB or (equivalent).</p> <p>Registered with the General Medical Council (GMC)</p>	Application form and interview
Experience	<p>Previous clinical experience - completion of FY2 and/or Core Training.</p> <p>Sound knowledge of biomedical sciences and willingness to develop this for teaching Phase 1.</p> <p>Experience of delivering high quality, evidence-based teaching of applied theory, communication, and clinical skills to medical students, within a higher education, hospital, or primary care environment.</p> <p>Experience of using interactive approaches, especially with small groups.</p>	Application form and interview
Aptitude and skills	<p>Able to take initiative, work flexibly to meet deadlines within tight time schedules and solve problems.</p> <p>Highly developed interpersonal skills, demonstrating empathy as a collaborative and supportive team member, with an ability to motivate colleagues and students and form effective and positive teams and inter-team working.</p> <p>Competence in IT and internet usage appropriate for an academic environment and e-learning.</p> <p>Excellent communication and presentation skills, with the ability to train less experienced colleagues in education matters and to communicate complex ideas through a variety of</p>	Application form, interview and presentation

	Essential	Method of assessment
	media including written proposals and reports.	
Training and development	<p>A willingness to undertake personal professional development as required by the University and peer review of teaching, respond constructively to feedback, undertake further training as appropriate and adopt new procedures as required.</p> <p>A willingness to undertake a Postgraduate Certificate/Diploma in Teaching and Learning in Higher Education, or equivalent qualification such as Fellowship of the Higher Education Academy (member of AoME), if not already obtained.</p> <p>Willingness to contribute to innovation, scholarship and research and pursue further approved part-time study for qualifications such as Certificate, Diploma, Masters (MEd), MD, PhD, EdD each year.</p>	Application form, interview and presentation
Other	<p>A commitment to University Citizenship, to further the good standing of Aston University, and to observe all the University's policies including the Equal Opportunities Policy.</p> <p>The successful candidates are required to have clearance to work with vulnerable adults from the DBS (The Disclosure and Barring Service).</p>	Application form, interview and presentation

	Desirable	Method of assessment
Education and qualifications	<p>GMC registration with license to practice in UK.</p> <p>Knowledge and understanding of the NHS in the UK; not necessarily experience within the NHS.</p> <p>Postgraduate Certificate in Teaching & Learning in Higher Education, or equivalent qualification such as Fellowship of the Higher Education Academy and AoME membership.</p> <p>Or</p> <p>An undertaking to pursue approved part-time study for qualifications such as a Postgraduate Certificate if intending to do two years in post.</p> <p>Certificate/Diploma/MEd.</p> <p>MD/PhD in relevant subject</p>	Application form
Experience	<p>Teaching practical clinical skills such as Basic Life Support and clinical practical procedures.</p> <p>Using a range of teaching methods from lectures to interactive e-learning.</p> <p>Designing and delivering assessments, including clinical examinations, ideally within an undergraduate medical programme.</p> <p>Evidence of scholarship and publishing in (medical/clinical) education.</p> <p>Taught medical students and/or in the NHS.</p> <p>Commitment to clinical practice within this post (1 session/week) and ongoing to complete clinical training beyond this post. Time of clinical sessions is to be agreed with Year and Phase Leads.</p>	Application form, interview and presentation

University values

All staff are expected to demonstrate/promote the University's values and expectations, which are an integral part of our strategy and underpin the culture of the University. In addition, our leaders are expected to be accountable, help to execute strategic visions of the University and share and set clear expectations that inspire those around them.

Values + Behaviours					
	Innovation	Collaboration	Ambition	Inclusion	Integrity
	We strive for excellence within ourselves and others, providing solutions to new and existing challenges.	We work best when we are collaborative, working together to contribute to the Aston community.	We strive together for improvement and innovation looking ahead to see the bigger picture.	We treat everyone in our community equally and how they would like to be treated.	We are open, honest and fair. We take ownership of the way we work and how we treat each other.

How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23.59 on the advertised closing date.

All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form, then please contact the Recruitment Team via recruitment@aston.ac.uk.

Contact information

Enquiries about the vacancy:

Name: Dr Claire Stocker

Job Title: Phase 1 Lead MBChB

Email: c.stocker@aston.ac.uk

Enquiries about the application process, shortlisting or interviews:

Recruitment Team via recruitment@aston.ac.uk or 0121 204 4500.

Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy.

Salary scales: <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

Benefits: [Benefits and Rewards | Aston University](#)

Working in Birmingham: <https://www2.aston.ac.uk/birmingham>

Employment of Ex-Offenders: Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

Eligibility to work in the UK: Where an individual is subject to UK immigration control, they will require a visa to work in the UK.

The following individuals do not need a visa for the UK, but do still have to prove their right to work before employment can commence:

- **British Citizens or Irish Nationals**
- **EU/EEA/Swiss nationals with Settled or Pre-settled status under the EU Settlement Scheme**
- **Non-EEA nationals with Indefinite Leave to Remain/Settlement in the UK**

The main routes available for those who need a visa to work in the UK are **Skilled Worker**, **Global Talent** and the **Graduate Route**.

Please see UKVI guidance for further information on eligibility, knowledge of English requirements and approved test centres <https://www.gov.uk/skilled-worker-visa> You can also find further information on our candidate immigration [web page](#).

If you will conduct research in your role, you may need to apply for and obtain ATAS clearance before Aston can issue a Certificate of Sponsorship for your visa application. Please see our candidate immigration [web page](#) for further details.

Before you start and Right to Work

Right to Work Check

All employees must complete a Right to Work check before they commence work at Aston. HR will contact you during the onboarding process to arrange your check.

Cost of Living - Estate and Letting Agents

There are numerous Estate and Letting Agents that can help you find suitable accommodation. Useful websites for support and guidance

<https://www.gov.uk/government/publications/how-to-rent/how-to-rent-the-checklist-for-renting-in-england> and <https://www.citizensadvice.org.uk/housing/>

You can also use property search websites such as Rightmove or Zoopla.

Equal Opportunities

Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment.

Individuals will not be identified by name.

Data Protection

Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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